**WEEKLY PERFORMANCE REPORT**

**EMPLOYEE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**DATE COVERED: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**WORK DESCRIPTION: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **DATE** | **WORK TARGET** | **DAILY ACCOMPLISHMENT** | **OTHER TASK DONE** | **REMARKS** |
| **6/15-30/2019**  **(8 day(s))** | TEACHERS’ PERFORMANCE LOG | ACCOMPLISHED TEACHERS’ PERFORMANCE LOG | WENT TO CHED/MICASA FOR SOME DOCUMENTS | DONE |
| TEACHERS’ PERFORMANCE LOG | ACCOMPLISHED TEACHERS’ PERFORMANCE LOG |  | DONE |
| TEACHERS’ PERFORMANCE LOG | ACCOMPLISHED TEACHERS’ PERFORMANCE LOG |  | DONE |
| TEACHERS’ PERFORMANCE LOG | TEACHERS’ PERFORMANCE LOG |  | DONE |
| TEACHERS’ PERFORMANCE LOG | TEACHERS’ PERFORMANCE LOG |  | DONE |
| PAYROLL REPORT FOR GCLASSROOM | ACCOMPLISHED PAYROLL REPORT FOR GCLASSROOM |  | DONE |
| TEACHERS’ PERFORMANCE LOG | TEACHERS’ PERFORMANCE LOG |  | DONE |
| TEACHERS’ PERFORMANCE LOG | TEACHERS’ PERFORMANCE LOG |  | DONE |

***SUBMITTED BY: CHECKED BY: APPROVED BY:***

**Jake Christian Liao Wee**